



HANDBOOK & POLICIES:

We would like to take this opportunity to thank you for choosing our studio for your child's dance education! This handbook provides you with detailed descriptions of company policies regarding your student's enrollment. If you find you have a question that is not answered in the handbook feel free to contact us via email. We are looking forward to another great year!

Commitment:

Dancer's Edge Studios is dedicated to providing the best dance instruction for our students. In return, we expect our students to strive to reach their highest potential and be on their best behavior. Dance teaches a number of values. These include: dedication, responsibility, attitude, character, and commitment. Every role is just as important as the next. Because of this, dancers should take great pride in playing their role, whatever it may be. You should be your best at all times, whether it be stretching, rehearsing, or performing. You should be on time, dressed in the appropriate attire, and ready to go at the time set by the instructor.

Attendance Policy:

We ask that you arrive on time to class or rehearsal. Entering a class late is disruptive and difficult with our new check-in procedures. You should be on time, dressed, and ready to conquer the task at hand before your class starts. Good attendance is imperative to having a productive class and will help assure you know your dances when it is time for recital.

Parent/Student Responsibility:

We ask that you take the extra time to be aware of upcoming events, fees, class times, performances, studio closings, etc. Studio information will be posted on Remind, our website, our Instagram and Facebook page, and emailed. We will also send out a monthly newsletter to each child. You are responsible for care before and after your child's class. This is for the added safety of your child. Students should not be left for extended periods of time before or after class. Please make sure you have all of your belongings before you leave the studio. Left items will be collected and donated to Goodwill on a monthly basis. Students must bring their own bottled water. Please make sure your trash is thrown in the appropriate trash receptacle when you are finished with it. Parents are not allowed in the studio rooms during rehearsal time.

Attire & Preparation:

Proper attire is essential. Wearing the appropriate attire for the class allows the teacher to note your body lines and technique. It also helps to keep you and others focused and prevent injuries. Please be sure and write your name on your clothing and shoes in case you become separated from them. Tap shoes should be black and low-heeled. You should have pink ballet shoes for ballet class, tan jazz slip-on booties for jazz class, and jazz shoes or sneakers for hip hop. For combination classes, you are to be in a black leotard with black, pink, or tan tights. This is meant to instill discipline as well as make you more aware of your body, in turn, helping you to become a more deliberate and conscientious performer. You may wear jazz shorts or skirts over your black leotard. Hip hop only classes may wear sweats or leggings over their black leotard or tights. Hair must be pulled up off the neck and away from the face. You are not permitted to wear jeans or shoes worn on the street or outdoors to any dance class. Having a dance bag enables you to keep up with your items in a more efficient manner. You should be prepared at all times by keeping all necessary shoes, braces, knee pads, clothing, or hair accessories in your dance bag.

Injuries:

Upon registration, parents, legal guardians of minor students, and adult students waive the right of any legal action due to injuries sustained on DE property resulting from normal dance activity or any other activity conducted before, during, or after class time.

Photo Release:

When you register, you grant Dancer’s Edge Studios the permission to take photographs/videos of your student for use in any advertising material, website, etc. You also hereby grant DE the permission to copyright such material.

Registration:

A yearly registration fee is due at the time of registration. Registration fee is \$30.

Tuition:

All tuition must be prepaid for the upcoming month. Monthly tuition is due by the 25th of the preceding month. Tuition is based on ***enrollment, not attendance***. There are no refunds for missed or dropped classes. ***Written notice by email must be received 30 days prior to dropping a class***. This is necessary for accounting purposes. No exceptions!

Recital Fees:

Every year our students participate in a recital usually during May. Our tentative recital date is May 19-21. A recital fee of \$65 for one student and \$80 for families will be applied and due October 25th. This fee helps to pay for our facility that we rent for rehearsal and recital use and keeps us from charging admission.

Late Fees:

Late fees will apply if not paid. 10 days late=\$15. After an extended period of time, an unpaid account will be turned over to outside collection agency (additional fees will incur). At this point, dancer will not be allowed in class until balance is paid in full.

Payments:

You may pay through auto draft (Studio-Pro), check, cash, or credit card.

Costumes:

Costume fee is \$75 per dance and due November 25th. Costume fees are non-refundable unless costumes have not been ordered when dancer drops.

Hours Per Week:	Fee:
30 minutes	\$40
45 minutes	\$50
1	\$55
1.5	\$70
2	\$80
2.5	\$90
3	\$100
3.5	\$110
4	\$120
4.5	\$130
5	\$140
5.5	\$150

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